

Tele : 2618 9212, 2618 9213, 26189210
Fax : 2618 3227
Web: www.ncbc.nic.in



त्रिकूट-१, भीकाजी कामा प्लेस,
नई दिल्ली - ११००६६
Trikoot-1, Bhikaji Cama Place,
New Delhi - 110066

भारत सरकार
सामाजिक न्याय एवं अधिकारिता मंत्रालय
राष्ट्रीय पिछड़ा वर्ग आयोग
Government of India
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
DEPARTMENT OF SOCIAL JUSTICE & EMPOWERMENT
NATIONAL COMMISSION FOR BACKWARD CLASSES

F.No. NCBC/11/08/05/2019-RW

Date: 29.08.2019

OFFICE ORDER

Subject: Submission of files of Research Section for Complaint/Grievances.

Attachment of the Officers with Hon'ble Chairman, Hon'ble Vice-Chairman and Hon'ble Member (SY), Hon'ble Member (AT), Hon'ble Member (KSP) for Submission of files related to Complaint/Grievances are made as following:-

S. No.	For the hearing held by	Name of the Officer attached	Link Officer during leave of the Officer		
1	Chairman	Secretary	Deputy Secretary	RO	RI
2	Vice-Chairman	Under Secretary	Deputy Secretary	RO	RI
3	Member (SY)	Joint Director	Under Secretary	RO	RI
4	Member (AT)	Under Secretary	Joint Director	RO	RI
5	Member (KSP)	Deputy Secretary	Under Secretary	RO	RI

2. Caste Inclusion/Exclusion/Correction/Deletion file will be routed through Secretary, Deputy Secretary and Under Secretary observing above channel.
3. Parliament Matters, Draft Cabinet Note, Correspondences from Ministries, Action taken on the Tour Reports and other matters will be routed through Secretary, Deputy Secretary and Under Secretary.
4. This arrangement is made to reduce multi stage file submissions to reduce time in disposal of Complaints/Grievances
5. This issues with the approval of the Hon'ble Chairman, NCBC.

Yours faithfully
M.M. Chattopadhyay
(Dr. Madhumala Chattopadhyay)
Joint Director (Admin)

011-26189212